

## **Terms of the processing personal data of individuals in the company THERMOTECNIKA BOHEMIA s.r.o. in pursuance of supplier-customer relations**

*In accordance with the Regulation (EU) 2016/679 of the European Parliament and of the Council concerning the protection of individuals with regard to the processing of personal data and the free movement of such data and repealing Directive 95/46 / EC (General Regulation on the protection of personal data)  
(hereinafter referred to as "GDPR")*

Dear business partners,

We would like to briefly inform you about the Terms of the processing your personal data in pursuance of supplier-customer relations.

1. **Administrator of your personal data:** The administrator of your personal data is the company THERMOTECNIKA BOHEMIA s.r.o., Company ID No.: 46969829, with its registered office at Komenského 951, 664 53 Újezd u Brna, Czech Republic (further "Administrator", "our Company" or "we").
2. **Consent to processing your personal data:** We will ask you to give your consent to us for processing your personal data in case you would like to receive marketing offers from us but you are not our customer or you do not have any relations according to article 47 GDPR with our company. This permission is optional. We will not require this permission in order to offer you our goods and services. You may withdraw your permission for marketing purposes any time (by contacting us on our address or via e-mail at [osobniudaje@tcbohemia.com](mailto:osobniudaje@tcbohemia.com)). You may take an objection for the processing your personal data for direct marketing purposes performing without your permission.

### **Our company processes your personal data without your permission according to following legal titles and for the following purposes:**

- a) **Legal title (reason):** Performance of the contract or realization of steps accepted before making a contract done for your request:

**Purpose:**

- ❖ Performance of contractual commitment, including related business and financial communications;
- ❖ Loyalty scheme;

- b) **Legal title (reason):** Protection of rights and legally protected interests of the Administrator:

**Purpose:**

- ❖ Camera system with recording function to protect property of the Administrator;

**THERMOTECNIKA BOHEMIA s.r.o.**



- ❖ Identification of visitors of the Administrator's premises to protect his property;
  - ❖ For collecting of debts from delivered goods or other receivables of the Administrator;
  - ❖ Direct marketing aimed exclusively at customers of our company or at people meeting the requirements of article numbered 47 of the GDPR consisting of offering goods and services provided by the Administrator;
  - ❖ In selected cases, for considering your solvency and reliability;
  - ❖ Or other duties related to protection of rights and legally protected interests of the Administrator.
- c) **Legal title (reason):** Performance of obligations followed from law:
- Purpose:*
- ❖ To provide assistance to state agencies on the basis of law, including keeping data;
  - ❖ Keeping the books;
  - ❖ Or other duties resulted from the law.

### 3. Categories (types) of processed personal data:

- ❖ Identification and contact details;
- ❖ Data about goods which you have bought in our company and/or services which our company provides to you, or data about services that you provide to us;
- ❖ Details from our communications (whether they take place in person, by phone calls or otherwise);
- ❖ Payment details (bank connection, invoice data, evidence of payment or debt, etc.);
- ❖ In selected cases, details of your solvency and reliability;

### 4. Sources of your personal data which are processed by our company as a collector for purposes described in 2<sup>nd</sup> point:

- a) Data provided us directly by you, e.g. in connection with making a contract, or you provide your personal data to us during the cooperation.
- b) Data collected from external sources, registers and records such as Commercial Register, Register of Trades and Land Register.

### 5. Receivers of your personal data are:

- ❖ Our contractors who are important for our normal running and legitimate realization of contract with you (for example: suppliers of information technologies, couriers or postmen); (only when it is necessary),
- ❖ Other members of "TC Group" (only when it is necessary),
- ❖ Other entities, in cases when we are required to provide your personal data on the basis of law or when it is necessary in order to protect legal interests (the courts, Police of the Czech Republic, etc.); (only when it is necessary).

### 6. Your rights related to personal data:

- **Right to access** – you have right to demand us for access to your personal data, which we process, or the administrator provides you with a copy of the processed personal data.

**THERMOTECNIKA BOHEMIA s.r.o.**



- **Right to rectification** – you have right to demand the administration for rectification of inaccurate or incomplete personal data which we process.
- **Right to deletion** – you have right to demand the administrator for deletion of your personal data in the following cases:
  - a) Personal data are no longer required for the purposes we have processed them;
  - b) You have withdrawn your consent based on which we processed your personal data and there is no legal reason for processing it;
  - c) You take an objection for being a subject of decision-making based on automatic processing of your personal data and there are no other legitimate reasons for such processing, or you take an objection for the processing of your personal data for direct marketing purposes;
  - d) Your personal data has been processed illegally;
  - e) Your personal data has to be deleted to comply with legal obligation determined by law of the European Union or member state, which applies to the administrator
  - f) Your personal data has been collected in connection with an offer of services from information company;
- **Right to restriction of processing** – you have right to demand the administrator for restriction of processing your personal data in the following cases:
  - a) You deny the accuracy of your personal data; it lasts until the administrator verify the accuracy of personal data;
  - b) The processing of your personal data is illegal, but you refuse to delete this data and you request to restrict their use instead;
  - c) The administrator do not need your personal data anymore, but you require them for designation, performance or defense of legal claims;
  - d) You take an objection for the processing of your personal data under Art. 21 (1) of GDPR, it lasts until it will be verified that justified reasons of the administrator prevail from your justified reasons;
- **Right to personal data transference** – In cases supposed by the GDPR, you have right to receive personal data that are related to you or that you have provided to the administrator in a structured, commonly used and machine-readable format. This right, however, must not unfavorably affect rights and freedom of others.
- **Right to withdrawal of your consent** – If you have given your consent to us for the processing of your personal data you have right to withdraw your consent any time for the purpose you give it to us.
- **Right to take an objection** – You have right to take an objection with the administrator for the processing of your personal data for direct marketing purposes provided on the basis of legitimate interest of the administrator.
- **Right to make a complaint** – you have right to make a complaint with the Office of Personal Data Protection ([www.uouu.cz](http://www.uouu.cz)).

You may find further information about the processing of your personal data at [www.tcbohemia.com](http://www.tcbohemia.com), and at Privacy Policy document.

THERMOTECNIKA BOHEMIA s.r.o.